

# Village of Creston

## Council Meeting Minutes

Monday, December 5, 2016 @ 7:30pm. @ the Muni. Bldg.

The Village of Creston Council met Monday, December 5, 2016 @ 7:30pm. @ The Muni. Bldg.

**Mayor Armentrout** called the Council meeting to order.

### ROLL CALL:

**Members present:** Cp. Linda Flory, Cm. Tom Phillips, Cm. Frank Haight, Cm. Thomas Delong, Cm. Marlin Hostettler, Mayor William Armentrout, Solicitor Allan Michelson, Supt. Jason Flory, Chief Bryon Meshew and Fiscal Officer Pam Hostetler taking the meeting minutes.

**Others present:** Kaylene Hostettler, Carson Frase, Kate Petersen, Sgt. Ed Hamilton, Andy Armentrout and Bob Morehead with The Post

### Pledge of Allegiance

**Mayor Armentrout** asked for approval of the November 7, 2016 Council meeting minutes.

**A motion was then made by Cp. Linda Flory and 2<sup>nd</sup>. by Cm. Thomas Delong to approve the November 7, 2016 Council meeting minutes.**

**Roll Call**

**5 for, 0 against**

**Motion carried**

1. **Mayor Armentrout** asked for a motion to approve the October 2016 Finance reports.

**A motion was then made by Cp. Linda Flory and 2<sup>nd</sup>. By Cm. Frank Haight to approve the October 2016 Finance reports.**

**Roll Call**

**5 for, 0 against**

**Motion carried**

2. **Mayor Armentrout** announced that Council interviewed two (2) candidates for the vacant Council seat. Mayor Armentrout asked for a nomination to fill the vacant Council seat.

**Cp. Linda Flory made a motion to nominate Susan Bertschy to fill the vacant Council Seat.**

**The motion died on the table.**

**Cm. Thomas Delong made a motion to nominate Chris Drake to fill the vacant Council seat and Cm. Marlin Hostettler 2<sup>nd</sup>. The motion.**

**Roll Call**

**4 for, Cp. Linda Flory against**

**Motion carried**

**Mayor Armentrout** advised Council that Chris Drake will be sworn in as Council member at a later date.

**3. Mayor's Monthly Report**

- Total citations issued -29
- Total money received - \$4,369.69
- Village received - \$2,979.69
- Computer Fund - \$351.00
- State received - \$971.50
- Enforcement & Education - \$0.00
- Drug Fund - \$30.00
- W C Muni Court/IDAT funds - \$37.50
- Restitution - \$0.00
- OCJS – discontinued as of 7/1/09

**4. November Maintenance Report**

- Open and close two (2) graves
- Mowed and cleaned up leaves in the Cemetery
- Mowed and cleaned up leaves in the Park
- Put up Christmas lights in the downtown area, Park, Municipal Building and Police Station
- Picking up leaves around town (16 loads so far)
- Issued one (1) zoning permit

**5. Mayor Armentrout** reported that the Personnel committee met and interviewed the two (2) in-house officers for the fulltime Police Officer position.

Personnel has recommended Carson Frase for the fulltime Police Officer position @ \$13.50 per hour effective January 15, 2017.

**A motion was then made by Cm. Frank Haight and 2<sup>nd</sup>. By Cm. Marlin Hostettler to approve hiring Carson Frase for the fulltime Police Officer position @ \$13.50 per hour effective January 15, 2017.**

**Roll Call**

**5 for, 0 against**

**Motion carried**

**6. Mayor Armentrout** presented a raise Resolution #16-10 for Council's consideration for Marcus Allen, 3% increase @ \$22.66 per hour, effective December 4, 2016.

**Cp. Linda Flory asked for 1<sup>st</sup>. reading of Resolution #16-10.**

**A motion was then made by Cm. Thomas Delong and 2<sup>nd</sup>. By Cm. Frank Haight to suspend 2<sup>nd</sup>. and 3<sup>rd</sup>. reading of Resolution #16-10.**

**Roll Call**

**5 for, 0 against**

**Motion carried**

**A motion was then made by Cp. Linda Flory and Cm. Tom Phillips to adopt Resolution #16-10 as an emergency.**

**Roll Call**

**5 for, 0 against**

**Motion carried**

7. End of year Council meeting will be Wednesday, December 21, 2016 @ 7:30pm. If that will work for everyone. All agreed.
8. Pastor Josh Chaffin with the Creston Community Church of God has extended an offer of free snow removal to those with disabilities, shut-ins and the elderly. Please contact Pam Hostetler if you or someone you know in the Village is in need of this service.
9. The annual Lighting Contest judging will be this Wednesday, December 7, 2016 @ 6pm. Everybody make sure to have your outside lights on at 6pm. Winners will be announced at the Christmas in the Park event.
10. Christmas in the Park and Santa's Workshop will be this Saturday, December 10<sup>th</sup>. @ 6:30pm. In the Park.
11. Creston Community Service Club will be donating \$1,500 for Village of Creston Christmas decorations. Our thanks to the CCSC.
12. I am sending the proposal for attorney collection services with Douglass & Associates Co., LPA back to Finance committee to review and discuss at the January 2017 Council meeting.
13. Travis at Lowe's donated a live Christmas tree, poinsettias, wreaths and bulbs. Thank you Travis.
14. Nev's Landscaping donated a live Christmas tree for the downtown square and later to be planted in the Park.
15. There were no bids received for the sale of the Community Center.

**Cp. Linda Flory –**

1. Finance meeting will be Wednesday, December 14, 2016 @ 3:00pm.
2. Safety meeting will be Wednesday, December 14, 2016 @ 3:30pm.

**Supt. Jason Flory –**

1. Leaves, leaves and more leaves

**Solicitor Allan Michelson –**

1. Allan reported that the Randall Tanner property at 118 Sterling St. will be sold at Sheriff's Sale on Wednesday, December 21, 2016 with a minimum bid of \$3,525. \$2,000 down at the day of the sale and the balance due in 30 days. If the property doesn't sell on December 21<sup>st</sup>. then there will be a second sale date of January 4, 2017.

2. **Allan Michelson** presented Ordinance #16-10 for Council's consideration, an Ordinance for an agreement for professional services with Poggemeyer Design Group to serve as Engineer for the Village of Creston for years 2017 thru 2020.

**Mayor Armentrout called for 1<sup>st</sup>. reading of Ordinance #16-10.**

**A motion was then made by Cp. Linda Flory and 2<sup>nd</sup>. by Cm. Thomas Delong to suspend 2<sup>nd</sup>. and 3<sup>rd</sup>. reading of Ordinance #16-10.**

**Roll Call                                      4 for, Cm. Marlin Hostettler against                                      Motion failed**

**An Ordinance requires five (5) yes votes to adopt.**

**Fiscal Officer Pam Hostetler –**

1. A motion was requested for approval of the invoices and vouchers totaling \$40,794.53.

**A motion was then made by Cm. Tom Phillips and 2<sup>nd</sup>. by Cm. Marlin Hostettler to approve invoices and vouchers totaling \$40,794.53.**

**Roll Call                                      5 for, 0 against                                      Motion carried**

2. A proposal was presented in the Council packet tonight for attorney collection services with Douglass & Associates Co., LPA. The proposal did not arrive in time for the Finance meeting so this is just for your review and future discussion and possible approval. A brief discussion was held.
3. The 5<sup>th</sup>. Annual Christmas on the Square/Lighting Contest (now called Christmas at the Park)/Lighting Contest will be Saturday, December 10<sup>th</sup>. @ 6:30pm. At the Park. I had to move it to the Park because the event has grown so much that we outgrew the space on the square. Cookies, donations for gift giveaways and help the night of the event are welcome.

**Chief Bryon Meshew –**

- CCSC donated \$1,000 for 2017 to purchase two (2) vests.

**End of year Council meeting December 21, 2016 @ 7:30pm.**

**A motion was then made by Cm. Marlin Hostettler and 2<sup>nd</sup>. by Cm. Frank Haight to adjourn the meeting.**

**Roll Call                                      5 for, 0 against                                      Motion carried**

Respectfully Submitted by:

*Pamela J. Hostettler, Fiscal Officer*