

# Board of Public Affairs

## Meeting Minutes

Monday, July 22, 2019 @ 6:30pm. @ Muni. Bldg.

**Bp. Jeff Hostetler** called the meeting to order.

**Members present:** Bp. Jeff Hostetler, Bm. Russ Watkins, Bm. Randy Watkins, Jason Flory, Marcus Allen, Mayor William Armentrout and Pam Hostetler taking the meeting minutes

**Others present:** David & Julia Cain, Scott Schaffer and Marsha Moniger

**Bp. Jeff Hostetler** asked for approval of the last Board of Public Affairs meeting minutes from June 25, 2019.

**A motion was then made by Bm. Randy Watkins and 2<sup>nd</sup>. by Bm. Russ Watkins to approve the meeting minutes from June 25, 2019.**

**Roll Call**

**All in favor**

**Motion carried**

### **Community/Other –**

1. David and Julia Cain were present to ask more continued help with storm sewer flooding at their rental property at 106/108 Garden Street. They thanked the village for responding so quickly. Unfortunately, the drain at their property is still not working. We are asking the village to keep trying to figure out where the problem is and fix the problem. Jason Flory reiterated that Garden Street and Carter Street do not have a dedicated storm water system with catch basins, it is basically clay tile put in and not documented. We jet and fix, jet and fix. We put in 60' of pipe and it is now good to the other side of the road, we are going to keep going. The problem is we can't keep continually working on this because we have many other job responsibilities as well. We have to keep calling OOPS before we can dig.
2. Marsha Moniger was present again ask the village to clean out the ditches. Jason advised Marsha again that the ditches are the individual property owner's responsibility. A discussion was held. The solicitor reported that the ORC says that you cannot block the flow of water. The Solicitor advised everyone that there is a grant through the Muskingham Watershed for clearing waterways, but he don't think it included ditches. Jason reported that there are about 5 -6 properties along that ditch line. The Solicitor stated that he could send letters to the property owners. Jason offered to email the Solicitor the property owners.

**A motion was then made by Bm. Russ Watkins and 2<sup>nd</sup>. by Bp. Jeff Hostetler to approve the Solicitor sending letters stating the ORC to the property owners along the ditch running east of Route 3 by the sale barn running west to Killbuck Creek.**

**Roll Call**

**All in favor**

**Motion carried**

**WATER/SEWER SUPT. MARCUS ALLEN –**

1. Marcus reported that hydrant flushing will be August 12 thru August 16. Pam will put it in the paper.
2. Marcus also reported that the Well #1 second inspection quote from National Water Services is \$10,820.00 compared to \$16,000.00 from Ohio Drilling. A discussion was held.

**A motion was then made by Bm. Randy Watkins and 2<sup>nd</sup>. by Bp. Jeff Hostetler to approve the quote from National Water Services for \$10,820.00 to inspect Well #1 and expend from Water Fund.**

**Roll Call**

**All in favor**

**Motion carried**

3. Marcus had a quote from Staples for \$329.00 for the tablet that the Board asked him to get. A discussion was held.

**A motion was then made by Bp. Jeff Hostetler and 2<sup>nd</sup>. by Bm. Randy Watkins to approve the purchase of an iPad for no more than \$400.00 expended and split out of Water and Sewer Fund.**

**Roll Call**

**All in favor**

**Motion carried**

**Fiscal Officer Pam Hostetler**

1. Pam asked for approval of May and June Finance reports.

**A motion was then made by Bm. Randy Watkins and 2<sup>nd</sup>. by Bm. Russ Watkins to approve the May and June Finance reports.**

**Roll Call**

**All in favor**

**Motion carried**

2. Pam reminded Russ and Randy to turn in their information for direct deposit.

**Supt. Jason Flory –**

1. Jason reported that to rent a vac truck for a week is \$4,200.00. Southeastern Equipment has a good used vac truck for \$45,000.00 but it needs 12-foot clearance and has to be stored in a dry place and the Village doesn't have any building capable. We would have to add on to the Maintenance garage at \$30,000.00. Marcus brought up that we have been talking about a covered building for the sludge, could we build one building, section it off and use for both sludge and vac truck? A discussion was held.

**Bp. Jeff Hostetler** asked for a motion to approve invoices and vouchers totaling \$40,634.46.

**A motion was then made by Bm. Russ Watkins and 2<sup>nd</sup>. by Bm. Randy Watkins to approve invoices and vouchers totaling \$40,634.46.**

**Roll Call**

**All in favor**

**Motion carried**

**A motion was then made by Bp. Jeff Hostetler and 2<sup>nd</sup>. by Bm. Russ Watkins to adjourn the meeting.**

**Roll Call**

**All in favor**

**Motion carried**

**Next meeting will be Monday, August 26, 2019 @ 6:30pm. @ Muni. Bldg.**

*Respectfully Submitted by:*

*Pamela J. Hostetler, Fiscal Officer*