

Board of Public Affairs

Meeting Minutes

Tuesday, July 26, 2016 @ 6:30pm. @ Muni. Bldg.

Bm. Jeff Hostetler called the meeting to order.

Members present: Bm. Jeff Hostetler, Bm. Russ Watkins, Bm. Randy Watkins, Sewer Supt. Marcus Allen, Streets Supt. Jason Flory and Fiscal Officer Pam Hostetler, presenter and taking the minutes.

Others present: Mayor William Armentrout

Bp. Jeff Hostetler asked for approval of the last Board of Public Affairs meeting minutes from June 28, 2016

A motion was then made by Bm. Randy Watkins and 2nd. by Bm. Russ Watkins to approve the meeting minutes from June 28, 2016.

Roll Call

All in favor

Motion carried

Old Business –

1. The Village of Creston has received the Wolfe Easement Agreement and the settlement check of \$8,000.00 split \$3,797.68 to General Fund to cover legal fees and \$4,202.32 to Storm Sewer Fund to help offset expenses incurred.
2. Stebbins Drive project update: Completed and Jason will be checking it in the fall to see if we need to reseed any areas.
3. Interim position will be filled by Jennifer Olp who is currently an auxiliary officer for Creston. Jennifer will begin July 28th. Monday thru Friday, 7AM – 3:30PM at \$10.00 per hour.
4. Euclid/Medina project update: Findings from Jason Flory and Doug Nusser locating service locations on Medina St. and what they are servicing revealed that we can't kill the Medina line and loop lines like we were hoping.
5. Discussion was held regarding another funding option for Euclid/Medina project In-Kind portion. Water System Revolving Loan Account WSRLA funds with an OPWC loan will be available either end of 2016 or early 2017. This loan would be for the Village's In-Kind portion of \$250,523.00. This loan would be at a rate of .97% but could possibly change monthly, and would be for available for a 20-year loan. Fiscal Officer Pam Hostetler reported that we have the funds to pay the In-Kind portion. Also, the village would have to have an assurance letter written at a cost of \$2,000 - \$2,500. No action was taken to accept the option of WSRLA funds with an OPWC loan for the In-Kind portion of \$250,523.00. The BOPA will move forward with the current approved and signed OPWC Project Grant/Loan Agreement.

6. Water/Sewer Meter Maintenance, Readings update and discussion included:
- Marcus Allen reported that he has been checking the Cain property meter reading and it has leveled out. No high reads.
 - Jeff Hostetler asked Marcus about the list of problem properties that Gayle Greene provided. Marcus reported that he was given a list of ten (10) properties and has reread the meters. Marcus also provided an April Water Tracking Bar Graph showing water pumped was 6.41 million gallons and water billed was 9.24 million gallons so we aren't losing money. The bar graph also showed STP Influent at 9.28 million gallons. A discussion was held.
 - Jeff Hostetler asked Marcus what the results were from the Laundromat. Marcus reported that the levels came back way below the acceptable levels for Iron and Manganese. A discussion was held and all agreed that no action should be taken to pay for the filter now costing \$6,000.00 instead of \$2,000.00.

Water/Sewer Supt. Marcus Allen

1. A discussion was held regarding the rebuild of water filters that was put in the 2017 Budget. We would like to do this year 2016 but will need the 2016 Water Fund Appropriations amended increasing by \$30,000.00. The schedule for Workman Industrial Services, Inc. is pretty full and they have the first week in August open and that's it. Council meeting is Monday, August 1st. and the amending of the Appropriations would have to be approved at that meeting before work could begin. One option would be to talk with Workman's and see if they could start Tuesday, August 2, 2016. If that is not possible, the other option would be to have an Emergency Council Meeting. Marcus will talk with Workman's Wednesday morning and then meet with Mayor Armentrout.

A motion was then made by Bm. Russ Watkins and 2nd. By Bp. Jeff Hostetler to approve amending the 2016 Water Fund Appropriations increasing by \$30,000.00 to move forward with the water filter rebuild and recommend to Finance.

Roll Call	All in favor	Motion carried
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2. Every three (3) years we have to do lead and copper disinfection testing with Alloway. Cost will be no more than \$1,050.00.

A motion was then made by Bm. Randy Watkins and 2nd. By Bm. Russ Watkins to approve no more than \$1,050.00 out of Water Fund for lead and copper disinfection testing with Alloway.

Roll Call	All in favor	Motion carried
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Bp. Jeff Hostetler –

1. Jeff asked for approval of the June 2016 Finance reports.

A motion was then made by Bm. Russ Watkins and 2nd. By Bm. Randy Watkins to approve the June 2016 Finance reports.

Roll Call

All in favor

Motion carried

Supt. Jason Flory –

1. Jason reported that there was a complaint filed against Rocky Smith who resides on Burbank St. Mr. Smith followed all the rules for his pool, drainage and raised garden bed. Mr. Smith did not redirect the flow of water from his property to another property. Mr. Smith did nothing wrong and everything has been taken care of property.

Bp. Jeff Hostetler asked for approval of invoices and vouchers for totaling \$120,047.39.

A motion was then made by Bm. Randy Watkins and 2nd. By Bp. Jeff Hostetler to approve paying the bills and vouchers totaling \$120,047.39.

Roll Call

All in favor

motion carried

A motion was then made by Bp. Jeff Hostetler and 2nd. by Bm. Russ Watkins to adjourn the meeting.

Roll Call

All in favor

Motion carried

Next meeting August 23, 2016 @ 6:30pm. @ Muni. Building.

Respectfully Submitted,

Pamela J. Hostetler, Fiscal

Officer