

# **Board of Public Affairs**

## **Meeting Minutes**

**Monday, September 25, 2018 @ 6:30pm. @ Muni. Bldg.**

**Bp. Jeff Hostetler** called the meeting to order.

**Members present:** Bm. Jeff Hostetler, Bm. Russ Watkins, Bm. Randy Watkins and Marcus Allen

**Others present:** David Greenwalt, Barbara Taylor and Mayor William Armentrout

**Bp. Jeff Hostetler** asked for approval of the last Board of Public Affairs meeting minutes from August 27, 2018.

**A motion was then made by Bm. Russ Watkins and 2<sup>nd</sup>. by Bm. Randy Watkins to approve the meeting minutes from August 27, 2018.**

**Roll Call**

**All in favor**

**Motion carried**

### **COMMUNITY/OTHER –**

1. David Greenwalt and Barbara Taylor, 116 Euclid Ave. were present to ask permission to fill in ditch with dirt. A discussion was held. The Board will have Streets Supt. Jason Flory shoot grade and approve it. We will get in touch with Barbara once a decision is made.

### **WATER/SEWER SUPT. MARCUS ALLEN –**

1. Trench Jack and assembly quote from Core & Main is \$5,781.60. This was approved a while ago for a little over \$3,000.00. We were going to purchase the trench jack and assembly and the lighting at the same time but just didn't get it done. A short discussion was held. The Board advised Marcus to get the trench jack and assembly purchased ASAP!

**A motion was then made by Bp. Jeff Hostetler and 2<sup>nd</sup>. by Bm. Russ Watkins to purchase the trench jack and assembly for no more than \$5,800.00 split out of Water and Sewer.**

**Roll Call**

**All in favor**

**Motion carried**

2. The Wastewater Treatment Plant tour on September 20, 2018 was very well received. Everyone wants to thank the Board for hosting this event. We were presented a plaque. Approximately seventy-five people took the tour, a lot of them came to get contact hours.

3. The Ohio EPA Water Inspection update:

- They recommend that the water rates should be increased every three (3) years.
- Need the logbook expanded
- Recommended emergency waterline with Seville
- Potassium Permanganate feed – EPA wants us to write a letter to her explaining why we are not feeding Potassium Permanganate
- Source Water Protection Plan
- Asset Management Plan – we are already working on
- Issue around Water Plant – Isolation distance 300 feet
- We will resubmit manufactures specifications again

**Pam Hostetler, Fiscal Officer –**

1. Pam asked for approval of the August 2018 Finance reports.

**A motion was then made by Bm. Randy Watkins and 2<sup>nd</sup>. by Bm. Russ Watkins to approve the August 2018 Finance reports.**

**Roll Call**

**All in favor**

**Motion carried**

**Bp. Jeff Hostetler** asked for a motion to approve invoices and vouchers totaling \$58,239.06.

**A motion was then made by Bm. Russ Watkins and 2<sup>nd</sup>. by Bp. Jeff Hostetler to approve invoices and vouchers totaling \$58,239.06**

**Roll Call**

**All in favor**

**Motion carried**

**A motion was then made by Bp. Jeff Hostetler and 2<sup>nd</sup>. by Bm. Russ Watkins to adjourn the meeting.**

**Roll Call**

**All in favor**

**Motion carried**

**Next meeting will be Monday, October 22, 2018 @ 6:30pm. @ Muni. Bldg.**

*Respectfully Submitted by:  
Pamela J. Hostetler, Fiscal Officer*