

# Board of Public Affairs

## Meeting Minutes

Tuesday, March 28, 2017 @ 6:30pm. @ Muni. Bldg.

**Bp. Jeff Hostetler** called the meeting to order.

**Members present:** Bp. Jeff Hostetler, Bm. Russ Watkins, Bm. Randy Watkins, Sewer Supt. Marcus Allen and Fiscal Officer Pam Hostetler, taking the minutes.

**Members absent:** Jason Flory, excused

**Others present:** Tom Phillips

**Bp. Jeff Hostetler** asked for approval of the last Board of Public Affairs meeting minutes from February 28, 2017.

**A motion was then made by Bm. Randy Watkins and 2<sup>nd</sup>. by Bp. Jeff Hostetler to approve the meeting minutes from February 28, 2017.**

**Roll Call**

**All in favor**

**Motion carried**

### **Water/Sewer Supt. Marcus Allen**

1. Marcus reported that the Lead and Copper Site Mapping has been reviewed by Ohio EPA and there is only one item that needs done. They would like a narrative description of buildings served by the water system likely to contain lead solder, plumber or fixtures. EPA has provided the narrative. Pam has typed the narrative on the map and will return for review.
2. Marcus reported the he needs to make a Polymer purchase from Applied Specialties for no more than \$932.80.
3. Marcus reported that he has two (2) quotes, UV Doctor and Quartz Lamps Inc. for 8 UV bulbs, 8 sleeves and 1 circuit board. We have used bulbs from UV Doctor before and they are the lowest quote for \$1,000.00 which includes shipping. This would be out of Sewer.
4. Marcus reported an update on the fire hydrants. The Moose's hydrant is finished as well as the hydrant that was damaged by a motorist. We have one (1) ready to be installed at the corner of Stebbins Drive and Rt. 3. Tools have been purchased for installations and repairs.
5. Marcus also reported that the new filters seem to have seated and are working well.
6. Marcus reported that Seville would be interested in connecting a waterline between Seville and Creston to serve for emergency situations. They have a pretty big project going on this year but would love to pursue it in 2018.

**A motion was then made by Bm. Russ Watkins and 2<sup>nd</sup>. by Bm. Randy Watkins to approve the purchase of Polymer from Applied Specialties for no more than \$932.80 out of Water Fund.**

<b>Roll Call</b>	<b>All in favor</b>	<b>Motion carried</b>
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**A motion was then made by Bp. Jeff Hostetler and 2<sup>nd</sup>. by Bm. Russ Watkins to approve the purchase of UV Bulbs, sleeves and a circuit board from UV Doctor for no more than \$1,000.00 out of Sewer Fund.**

<b>Roll Call</b>	<b>All in favor</b>	<b>Motion carried</b>
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**Bp. Jeff Hostetler –**

1. Jeff asked for approval of the February 2017 Finance reports.

**A motion was then made by Bm. Randy Watkins and 2<sup>nd</sup>. by Bp. Jeff Hostetler to approve the February 2017 Finance reports.**

<b>Roll Call</b>	<b>All in favor</b>	<b>Motion carried</b>
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Bp. Jeff Hostetler asked for a motion to approve the invoices and vouchers totaling \$19,902.91.

**A motion was then made by Bm. Randy Watkins and 2<sup>nd</sup>. by Bm. Russ Watkins to approve invoices and vouchers totaling \$19,902.91.**

<b>Roll Call</b>	<b>All in favor</b>	<b>Motion carried</b>
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**A motion was then made by Bp. Jeff Hostetler and 2<sup>nd</sup>. by Bm. Russ Watkins to adjourn the meeting.**

<b>Roll Call</b>	<b>All in favor</b>	<b>Motion carried</b>
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**Next meeting April 25, 2017 @ 6:30pm. @ Muni. Building.**

*Respectfully Submitted,  
Pamela J. Hostetler, Fiscal Officer*