

Board of Public Affairs

Meeting Minutes

Tuesday, November 15, 2016 @ 6:30pm. @ Muni. Bldg.

Bm. Jeff Hostetler called the meeting to order.

Members present: Bm. Jeff Hostetler, Bm. Russ Watkins, Bm. Randy Watkins, Sewer Supt. Marcus Allen, Streets Supt. Jason Flory and Fiscal Officer Pam Hostetler, presenter and taking the minutes.

Others present: Thomas Delong

Bp. Jeff Hostetler asked for approval of the last Board of Public Affairs meeting minutes from October 25, 2016

A motion was then made by B. Randy Watkins and 2nd. by Bm. Russ Watkins to approve the meeting minutes from October 25, 2016.

Roll Call

All in favor

Motion carried

OLD BUSINESS-

1. Medina/Euclid St. Waterline Improvement Project update:

- *All necessary paperwork required to begin the project is completed, signed and mailed
- *Will be mailing in request for funds for engineering reimbursement to OPWC for \$16,428.25
- *Had pre-construction meeting this morning
- *Project to start date the week of November 28th.
- *30-day completion date is at end of December
- *Work week is M – F, 7:00am-3:30pm
- *No Saturday or Sunday work unless specialty work is needed
- *Will be a prevailing wage job
- *Doug Johnson, Poggemeyer inspector will be here daily
- *Suppliers used will be: Mast Materials, North Star and HD Supply (Mast & North Star are both sister companies of Wenger Excavating, Inc.)
- *A written notice will be given to all residents the week before the start date
- *Norwayne schools have been notified
- *Jeff will get with Marcus for a hydrant deposit for water
- *Changing copper to plastic for the short and long services
- *Will do a hot tap (live tap), so it won't be necessary to shut off water
- *All trucks will use Medina St.
- *Changing to all brass meters (Doug forgot about this so there will need to be a change order, should be ok since changing from copper to plastic short and long services)
- *Should be no more than three (3) pay requests
- *Base asphalt will be put in for the winter
- *Motor paving deadline will be May 15, 2016
- *Wenger will register with the Village for Income Tax

2. Engineering contract was approved by Council and Doug Nusser has provided the Village with an agreement for Professional Services that the Mayor, Fiscal Officer and the Solicitor will need to sign, date and return if Council approves the ordinance.

Water/Sewer Supt. Marcus Allen

1. We received a violation letter regarding manganese. This was the 1st. month after the new filters were installed. Media has settled and we are out of violation.
2. The old filter media will be taken care of in-house.
3. Sludge will be hauled in December.

Bp. Jeff Hostetler –

1. Jeff asked for approval of the October 2016 Finance reports.

A motion was then made by Bm. Russ Watkins and 2nd. by Bm. Randy Watkins to approve the October 2016 Finance reports.

Roll Call

All in favor

Motion carried

Bp. Jeff Hostetler asked for approval of invoices and vouchers for totaling \$12,012.93

A motion was then made by Bp. Jeff Hostetler and 2nd. by Bm. Russ Watkins to approve paying the invoices and vouchers totaling \$12,012.93.

Roll Call

All in favor

motion carried

A motion was then made by Bp. Jeff Hostetler and 2nd. by Bm. Russ Watkins to adjourn the meeting.

Roll Call

All in favor

Motion carried

Next meeting December 20, 2016 @ 6:30pm. @ Muni. Building.

Respectfully Submitted,

Pamela J. Hostetler, Fiscal Officer