

Board of Public Affairs

Meeting Minutes

Monday, December 17, 2018 @ 6:30pm. @ Muni. Bldg.

Bp. Jeff Hostetler called the meeting to order.

Members present: Bm. Jeff Hostetler, Bm. Russ Watkins, Bm. Randy Watkins, Marcus Allen, Jason Flory and Pam Hostetler taking the meeting minutes

Bp. Jeff Hostetler asked for approval of the last Board of Public Affairs meeting minutes from November 26, 2018.

A motion was then made by Bm. Randy Watkins and 2nd. by Bp. Jeff Hostetler to approve the meeting minutes from November 26, 2018.

Roll Call

All in favor

Motion carried

OLD BUSINESS –

1. Email from the solicitor addressing questions submitted to the Solicitor from the November BOPA meeting are attached. A discussion was held.
 - a. Old Starlite Trailer Park property. Yes, the Village can require the property owner to replace the water lines before we supply water, unless the owner can show that the lines are in good working order and have no problems. Zoning is non-conforming and its use has been discontinued for more than one or more years. Property owner must come to Zoning to request permission to put in another mobile home park. Our Zoning Code states in Section 152.008 that “no new mobile home parks, as defined in 152.008, shall be permitted, and no expansion to land area devoted to existing mobile home parks shall be permitted.” Zoning inspector can put a Stop Work Order on the property and require any activity to come to a halt immediately. The Board decided to take no action at this time.
 - b. Parkside Allotment was given to the Village already and the Village assumed responsibility of the allotment. The Real Estate Tax bill is for the 30’ wide strip of sidewalk connecting the north edge of the Park to Forest View Drive. This will go to Council.
 - c. Due to the fact that we have had a few people come to the BOPA regarding basement backup, the Solicitor thinks it is a good idea to send a letter along with the water/sewer billing statement stating that if a property owner has a floor drain connected to the Village’s Sanitary Sewer, the Village is not liable for any damages caused by backups, etc.

A motion was then made by Bm. Randy Watkins and 2nd. by Bm. Russ Watkins to approve sending a letter along with the water/sewer billing statements stating that if a property owner has a floor drain connected to the Village's Sanitary Sewer, the Village is not liable for any damages caused by backups, etc.

Roll Call

All in favor

Motion carried

NEW BUSINESS –

1. A discussion was held concerning sewer tap in fees for South Main Street Sewer Improvements project residents. The tap in fees schedule was provided. Bp. Jeff Hostetler recalled that Barry Romich came to the village a while ago wanting to tap in and the County would not allow it until the map was updated, and that proved to be really expensive. Pam Hostetler will try to find the meeting minutes pertaining to this. Jason Flory will call Mr. Perkins and give him an update.

WATER/SEWER SUPT. MARCUS ALLEN –

1. Marcus and Jason Flory reported that the 109 Wayne Ave. property new storm drain has been installed and is working. We will repair
2. James Tayner will be taking his Water License test this Friday, December 21, 2018.

Pam Hostetler, Fiscal Officer –

1. Pam asked for approval of the November 2018 Finance reports.

A motion was then made by Bp. Jeff Hostetler and 2nd. by Bm. Randy Watkins to approve the November 2018 Finance reports.

Roll Call

All in favor

Motion carried

2. Pam reported that the Sewer Fund Appropriations will need to be amended, decreasing by \$12,500.00 due to revenue shortage for the year. The percentage distribution will need to be addressed at January 2019 meeting.

A motion was then made by Bm. Russ Watkins and 2nd. by Bp. Jeff Hostetler to approve amending the 2018 Sewer Fund Appropriations, decreasing by \$12,500.00 and recommending to Council.

Roll Call

All in favor

Motion carried

Supt. Jason Flory –

1. Jason advised the Board that there are a few storm sewer repairs that will need to be completed in 2019 and wanted to make the Board aware that I am asking for \$20,000.00 for 2019 Storm Sewer Appropriations. The projects would include storm sewers at Wayne and Myers, Russel and then a couple catch basin upgrades.

Bp. Jeff Hostetler asked for a motion to approve invoices and vouchers totaling \$53,812.34.

A motion was then made by Bm. Randy Watkins and 2nd. by Bm. Russ Watkins to approve invoices and vouchers totaling \$53,812.34.

Roll Call

All in favor

Motion carried

A motion was then made by Bp. Jeff Hostetler and 2nd. by Bm. Randy Watkins to adjourn the meeting.

Roll Call

All in favor

Motion carried

Next meeting will be Monday, January 28, 2019 @ 6:30pm. @ Muni. Bldg.

Respectfully Submitted by:

Pamela J. Hostetler, Fiscal Officer