

# **Village of Creston**

## **Council Meeting Minutes**

**Monday, March 4, 2019 @ 7:30pm. @ the Muni. Bldg.**

The Village of Creston Council met on Monday, March 4, 2019 @7:30pm. @ The Muni. Bldg.

**Mayor William Armentrout** called the meeting to order.

### **ROLL CALL:**

**Members present:** Cm. Frank Haight, Cp. Thomas Delong, Cw. Linda Flory, Cm. Tom Phillips, Cm. Chris Drake, Mayor William Armentrout, Sgt. Ed Hamilton, Solicitor Allan Michelson and Fiscal Officer Pam Hostetler taking the meeting minutes.

**Members absent:** Cp. Marlin Hostettler, excused

**Others present:** Karen Delong, Dale Shelly and Dan Murray

### **Pledge of Allegiance**

**Mayor Armentrout** asked for approval of the February 4, 2019 Council meeting minutes.

**A motion was then made by Cw. Linda Flory and 2<sup>nd</sup>. by Cm. Tom Phillips to approve the February 4, 2019 Council meeting minutes.**

<b>Roll Call</b>	<b>5 for, 0 against</b>	<b>Motion carried</b>
------------------	-------------------------	-----------------------

### **Citizens Presentations/Comments/Requests –**

Dale Shelly was present to report that he had backup in his basement again. Mayor Armentrout advised Mr. Shelly that he would need to report at a Board of Public Affairs meeting.

### **1. February Maintenance Report**

- Plowed and salted roads multiple times
- Opened and closed five (5) graves
- Chipped tree limbs from the wind storm
- Cleaned up the Park and Cemetery from the recent wind storm
- Patched holes around town

- Maintenance on the GMC and International Dump Truck
- Jet sewer line on Maple Street
- Replaced water shut off box in front of the Post Office

## **2. February Mayor's Court Report**

- Total citations issued -24
- Total money received - \$5,021.50
- Village received - \$3,572.03
- Computer Fund - \$240.00
- State received - \$900.00
- Enforcement & Education - \$27.47
- Drug Fund - \$246.00
- W C Muni Court/IDAT funds - \$36.00
- Restitution - \$0.00
- OCJS – discontinued as of 7/1/09

## **3. Mayor Armentrout asked for approval of November & December 2018 & January 2019 Finance reports.**

**A motion was then made by Cm. Tom Phillips and 2<sup>nd</sup>. by Cm. Thomas Delong to approve November & December 2018 & January 2019 Finance reports.**

**Roll Call**

**5 for, 0 against**

**Motion carried**

**4. Mayor Armentrout** gave an update of the towing business at 223 Crestview. We have talked to the owner and the trucks are still there. Jason Flory will now send a letter to them.

**5. Mayor Armentrout** advised Council to decide the Village Arbor Day date. April 26, 2019 will be the Village Arbor Day date.

**6. Mayor Armentrout** reminded the Insurance committee that they need to start the process for the insurance renewal.

**7. Mayor Armentrout** advised Council to decide the Village Annual Yard Sales dates which usually are the first full week of June. Annual Yard Sales dates will be June 6,7,8, 2019.

**8. Mayor Armentrout** asked for Council's approval of Robert Hartman as part-time Police officer @\$12.50 per hour effective March 10, 2019.

**A motion was then made by Cm. Tom Phillips and 2<sup>nd</sup>. by Cm. Thomas Delong to approve Robert Hartman as part-time officer @ \$12.50 per hour effective March 10, 2019.**

**Roll Call**                      **5 for, 0 against**                      **Motion carried**

9. **Mayor Armentrout** reported that the Police Manual is finished and ready for approval.

**A motion was then made by Cm. Tom Phillips and 2<sup>nd</sup>. by Cm. Frank Haight to approve the Police Manual.**

**Roll Call**                      **5 for, 0 against**                      **Motion carried**

10. **Mayor Armentrout** presented a Personnel committee recommendation regarding changes to the Employee Handbook.

**A motion was then made by Cw. Linda Flory and 2<sup>nd</sup>. by Cm. Tom Phillips to approve the Employee Handbook with changes.**

**Roll Call**                      **5 for, 0 against**                      **Motion carried**

11. **Mayor Armentrout** presented a Personnel committee recommendation to approve a full-time Maintenance position.

**A motion was then made by Cw. Linda Flory and 2<sup>nd</sup>. by Cm. Chris Drake to approve a full-time Maintenance position.**

**Roll Call**                      **5 for, 0 against**                      **Motion carried**

**Cm. Thomas Delong –**

1. Streets meeting to be determined when necessary.
2. I attended the County Health meeting today.

**Cw. Linda Flory –**

1. Safety meeting Tuesday, March 12, 2019 @4:30pm.
2. Insurance meeting Tuesday, March 12, 2019 @ 4:30pm.
3. Easter Egg Hunt will be April 20, 2019 @ either 10am. or 11am., not sure of time yet.

**Cm. Frank Haight –**

1. Finance meeting Wednesday, March 27, 2019 @ 3pm.
2. Park meeting March 26, 2019 @ 6pm. @ Murray Hall.

**Cm. Tom Phillips –**

1. Admin. Rules had their meeting and is recommending three (3) changes to Rules of Council.
  - a. Replace “Clerk/Treasurer” title with “Fiscal Officer” title throughout “The Rules of Council”.
  - b. Page 2 of “Rules of Council”, under Regular Council Meetings: Replace 6:30pm. with 7:00pm. regarding when members of Finance/Audit Committee will meet.
  - c. Page 4 of “Rules of Council”, under Acting Fiscal Officer: Change the language to read as follows: In an emergency absence of the Fiscal Officer, the Mayor or Presiding Officer shall have the authority to call Uniform Accounting Network help desk at 1-800-833-8261 and they will provide a visiting Fiscal Officer/Clerk to perform any necessary duties of the Fiscal Officer, as Acting Fiscal Officer/Clerk.

**A motion was then made by Cw. Linda Flory and 2<sup>nd</sup>. by Cm. Frank Haight to approve Admin. Rules committee recommended changes.**

**Roll Call**                      **5 for, 0 against**                      **Motion carried**

**A motion was then made by Cm. Chris Drake and 2<sup>nd</sup>. by Cm. Tom Phillips to approve the 2019 Rules of Council with changes.**

**Roll Call**                      **5 for, 0 against**                      **Motion carried**

**Solicitor Allan Michelson –**

1. Allan asked for someone to call for 3<sup>rd</sup>. reading of Ordinance #18-13. Mayor Armentrout called for 3<sup>rd</sup>. reading of Ordinance #18-13.

**A motion was then made by Cw. Linda Flory and 2<sup>nd</sup>. by Cm. Thomas Delong to adopt Ordinance #18-13. This Ordinance will be effective 30 days from today's date.**

**Roll Call**                      **5 for, 0 against**                      **Motion carried**

2. Allan presented Resolution #19-3, Police officer raises.

**Mayor Armentrout called for 1<sup>st</sup>. reading of Resolution #19-3.**

**A motion was then made by Cw. Linda Flory and 2<sup>nd</sup>. by Cm. Thomas Delong to suspend 2<sup>nd</sup>. & 3<sup>rd</sup>. reading of Resolution #19-3.**

**Roll Call**                      **5 for, 0 against**                      **Motion carried**

**A motion was then made by Cm. Tom Phillips and 2<sup>nd</sup>. by Cm. Thomas Delong to adopt Resolution #19-3 as an emergency.**

## Roll Call

## 5 for, 0 against

**Motion carried**

**Fiscal Officer Pam Hostetler –**

1. Pam asked for a motion to approve invoices and vouchers for 2019 totaling \$68,755.81.

**A motion was then made by Cw. Linda Flory and 2<sup>nd</sup>. by Cm. Chris Drake to approve invoices and vouchers for 2019 totaling \$68,755.81.**

## Roll Call

## 5 for, 0 against

**Motion carried**

**Next Council meeting will be Monday, April 1, 2019 @ 7:30pm.**

**A motion was then made by Cw. Linda Flory and 2<sup>nd</sup>. by Cm. Thomas Delong to adjourn the meeting.**

## Roll Call

## 5 for, 0 against

**Motion carried**

Respectfully Submitted by:

*Pamela J. Hostetler, Fiscal Officer*