

# **Board of Public Affairs**

## **Meeting Minutes**

**Monday, July 23, 2018 @ 6:30pm. @ Muni. Bldg.**

**Bm. Jeff Hostetler** called the meeting to order.

**Members present:** Bm. Jeff Hostetler, Bm. Russ Watkins, Bm. Randy Watkins and Marcus Allen

**Others present:** Dale Shelly

**Bp. Jeff Hostetler** asked for approval of the last Board of Public Affairs meeting minutes from June 25, 2018.

**A motion was then made by Bm. Randy Watkins and 2<sup>nd</sup>. by Bm. Russ Watkins to approve the meeting minutes from June 25, 2018.**

**Roll Call**

**All in favor**

**Motion carried**

### **COMMUNITY/OTHER –**

1. Dale Shelly, who lives at 105 N. Crestview Drive, Creston, was present to ask the Board to fill in holes on his property on the tree lawn and a hole in the back of his property. A brief discussion was held. Bp. Jeff Hostetler asked Marcus Allen to contact Jason Flory and have Jason go to the said property to look at it. The Board will contact Mr. Shelly with their findings.

### **WATER/SEWER SUPT. MARCUS ALLEN –**

1. We need to order Polymer for no more than \$999.00 using the 3<sup>rd</sup>. quarter Blanket Purchase Order.
2. I would like approval of OTC school for Rob will be in September at a cost of \$635.00 out of the Water Fund.

**A motion was then made by Bm. Russ Watkins and 2<sup>nd</sup>. by Bp. Jeff Hostetler to approve OTC school for James Tayner at no more than \$635.00 out of Water Fund.**

**Roll Call**

**All in favor**

**Motion carried**

3. Marcus reported that the motor in Well #3, pump #1 is cracked. Inspection and maintenance will run \$15,000.00. Pam Hostetler asked for the Board's approval to reallocate the funds from the Pressure Reducing line item into the Well #3 maintenance line item.

**A motion was then made by Bp. Jeff Hostetler and 2<sup>nd</sup>. by Bm. Randy Watkins to approve reallocating the \$14,000.00 for Pressure Reducing to Well #3 Maintenance within the Water Fund which is within the Fiscal officer's level of authority.**

**Roll Call**

**All in favor**

**Motion carried**

4. Marcus reported that he will try and receive contact hours for the sludge testing we are required to do.
5. The village will be flushing hydrants August 13 – August 17
6. The required addition sludge testing for liquids will cost \$726.00 using the 3<sup>rd</sup>. quarter Blanket Purchase Order. If they test 2 locations, it will cost another \$726.00.
7. Marcus reported that he had to buy a new computer and he purchased it for \$759.00 from Staples using the 3<sup>rd</sup>. quarter Blanket Purchase Order.
8. NE Ohio Water Association would like to give tours to plant operators, council members, etc. A brief discussion was held. Pam Hostetler will contact our insurance company.

**Pam Hostetler, Fiscal Officer –**

1. Pam asked for approval of the June 2018 Finance reports.

**A motion was then made by Bm. Russ Watkins and 2<sup>nd</sup>. by Bp. Jeff Hostetler to approve the June 2018 Finance reports.**

**Roll Call**

**All in favor**

**Motion carried**

**Bp. Jeff Hostetler** asked for a motion to approve invoices and vouchers totaling \$20,488.89.

**A motion was then made by Bm. Randy Watkins and 2<sup>nd</sup>. by Bm. Russ Watkins to approve invoices and vouchers totaling \$20,488.89.**

**Roll Call**

**All in favor**

**Motion carried**

**A motion was then made by Bp. Jeff Hostetler and 2<sup>nd</sup>. by Bm. Russ Watkins to adjourn the meeting.**

**Roll Call**

**All in favor**

**Motion carried**

**Next meeting will be Monday, August 27, 2018 @ 6:30pm. @ Muni. Bldg.**

*Respectfully Submitted by:  
Pamela J. Hostetler, Fiscal Officer*