

# **Board of Public Affairs**

## **Meeting Minutes**

**Tuesday, April 25, 2017 @ 6:30pm. @ Muni. Bldg.**

**Bm. Russ Watkins** called the meeting to order.

**Members present:** Bm. Russ Watkins, Bm. Randy Watkins, Sewer Supt. Marcus Allen and Fiscal Officer Pam Hostetler, taking the minutes.

**Members absent:** Bp. Jeff Hostetler and Jason Flory, excused

**Bm. Russ Watkins** asked for approval of the last Board of Public Affairs meeting minutes from March 28, 2017.

**A motion was then made by Bm. Randy Watkins and 2<sup>nd</sup>. by Bm. Russ Watkins to approve the meeting minutes from March 28, 2017.**

**Roll Call**

**All in favor**

**Motion carried**

### **OLD BUSINESS –**

1. Pam Hostetler gave update on the Euclid/Medina St. Waterline project. Seeding will begin this week and the pavement portion per Terry at Melway Paving is temperature sensitive. Terry will schedule according to the weather.
2. Pam Hostetler reported that the Water/Sewer Clerk Gail Greene will be putting information into the Board's mailboxes regarding rental property owners not abiding by the payment responsibility policy put in place by the Board and those that are constantly on the shutoff list and pay only a portion of their past due amount. A brief discussion was held.

### **Water/Sewer Supt. Marcus Allen**

1. Marcus reported that the yearly sludge testing that will begin in May will cost less than last year, \$726.00 out of Sewer.
2. Marcus reported that the scale calibration cost will be \$510.00 out of Sewer.

**A motion was then made by Bm. Russ Watkins and 2<sup>nd</sup>. by Bm. Randy Watkins to approve the sludge testing of \$726.00 and scale calibration cost of \$510.00 out of the Sewer Fund.**

**Roll Call**

**All in favor**

**Motion carried**

### **Pam Hostetler, Fiscal Officer –**

1. Pam asked for approval of the March 2017 Finance reports.

**A motion was then made by Bm. Randy Watkins and 2<sup>nd</sup>. by Bm. Russ Watkins to approve the March 2017 Finance reports.**

**Roll Call**

**All in favor**

**Motion carried**

Bm. Russ Watkins asked for a motion to approve the invoices and vouchers totaling \$194,220.13.

**A motion was then made by Bm. Randy Watkins and 2<sup>nd</sup>. by Bm. Russ Watkins to approve invoices and vouchers totaling \$194,220.13.**

**Roll Call**

**All in favor**

**Motion carried**

**A motion was then made by Bm. Russ Watkins and 2<sup>nd</sup>. by Bm. Randy Watkins to adjourn the meeting.**

**Roll Call**

**All in favor**

**Motion carried**

Next meeting May 23, 2017 @ 6:30pm. @ Muni. Building.

*Respectfully Submitted,*

*Pamela J. Hostetler, Fiscal Officer*